

JULY 2025 PUBLIC TRAINING (WEBINAR) AVAILABLE COURSES

HRDCorp CLAIMABLE

RM1,750 Course





Trainer	Course
Dr. Lee	Positive Mindset The Power of Attitude at Work
Dr. Khor	Challenges in Today's Sales Navigating the New Era of Selling
Dr. Pan	Microsoft Excel (Intermediate & Advanced)
Dr. Praadeep	Social Media Marketing From Likes to Sales
Dr. Praadeep	MBTI in Action Drive Results Through Personality Insights
Ex-Lawyer/ Ex- Judge Kunju Krishnan	The Employment Act 1955 Unfair dismissal, Domestic Inquiry & Discipline at Workplace
Dr. Khor	Authentic Leadership Be the Leader Others Want to Follow

Dr. Praadeep	ChatGPT for Non-Tech Staff A Step-by-Step Guide to AI Productivity
Dr. Hu	Master E-Invoice in 1 Day Roles, Risks & Real Solutions for Every Department and MyInvois System Navigation Essentials to Avoid Penalties
Dr. Khor	Sales Psychology 101 (Psychology of Buying Behavior & Emotional Intelligence in Sales)
Dr. Yeoh	Entering the China Market A Practical Guide for Hardware, Timber & Industrial Supply Businesses
Dr. Praadeep	How to Handle Extremely Difficult Clients and Their Complaints
Master Dino	Boost Prosperity and Health Strategic Office Layout with Feng Shui



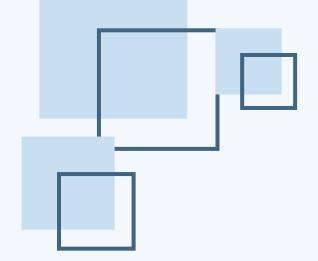




POSITIVE MINDSET: THE POWER OF ATTITUDE AT WORK

This uplifting session empowers participants to cultivate a positive mindset to enhance workplace performance, resilience, and team morale. Through practical tools, mindset shifts, and interactive activities, attendees will learn how to overcome negativity, handle stress with grace, and stay motivated — even in challenging times. A must-have mindset transformation for personal and professional growth.





CHALLENGES IN TODAY'S SALES

NAVIGATING THE NEW ERA OF SELLING

This dynamic training explores the evolving challenges faced by sales professionals in today's fast-paced market. Participants will learn to overcome obstacles such as digital competition, changing consumer behaviors, and longer sales cycles. Through real-world case studies and interactive discussions, the course equips sales teams with practical strategies to adapt, build trust, and close deals effectively in the modern sales landscape.





Microsoft Excel

(Intermediate & Advanced)

Boost Efficiency with Data-Driven Skills That Matter
This course empowers your team with intermediate to
advanced Microsoft Excel skills—essential for
analyzing data, automating tasks, and making
informed business decisions. Participants will master
functions, formulas, pivot tables, data visualization,
and more, unlocking the full potential of Excel as a
productivity powerhouse. Equip your workforce to
work smarter, faster, and with greater accuracy in any
department.



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SOCIAL MEDIA MARKETING

FROM LIKES TO SALES

This practical, results-driven course teaches participants how to strategically create and manage content on <u>Facebook</u>, <u>Instagram</u>, <u>and TikTok</u> to drive real sales — not just likes and follows. Participants will learn how to craft high-converting posts, use storytelling and short-form videos to build trust, apply proven engagement techniques, and turn comments, shares, and DMs into actual revenue. Whether you're promoting products or services, this course equips you with the tools and techniques to convert social media presence into profitable business growth.

LEARN NOW











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MBTI INACTION

DRIVE RESULTS THROUGH PERSONALITY INSIGHTS

UNLOCK THE POWER OF PERSONALITY WITH "MBTI MASTERY", A PRACTICAL COURSE DESIGNED TO HELP YOU ACHIEVE YOUR PERSONAL AND PROFESSIONAL GOALS USING THE MYERS-BRIGGS TYPE INDICATOR (MBTI). WHETHER YOU'RE AIMING FOR BETTER COLLABORATION WITH COLLEAGUES, CLEARER COMMUNICATION ACROSS TEAMS, OR SMARTER HIRING DECISIONS IN HR, UNDERSTANDING PERSONALITY TYPES CAN GIVE YOU A POWERFUL EDGE. IN THIS SESSION, YOU'LL LEARN HOW TO APPLY MBTI INSIGHTS TO ALIGN YOUR STRENGTHS, IMPROVE WORKPLACE HARMONY, AND SELECT THE RIGHT PEOPLE FOR THE RIGHT ROLES—TURNING PERSONALITY INTO PERFORMANCE.

HR ESSENTIAL: THE EMPLOYMENT ACT 1955

(Unfair dismissal, Domestic Inquiry & Discipline at Workplace)

Master the Legal Foundations of Fair and Effective HR Practices
This course provides a practical understanding of the
Employment Act 1955, focusing on key areas such as unfair
dismissal, domestic inquiries, and disciplinary procedures. Equip
your HR team and management with the legal knowledge and
step-by-step guidance needed to handle employee issues
professionally, fairly, and in compliance with Malaysian labour
laws. Protect your company from legal risks while fostering a
disciplined, respectful, and legally-sound work environment.











AUTHENTIC LEADERSHIP

BE THE LEADER OTHERS WANT TO FOLLOW

This impactful leadership course empowers participants to discover and develop their authentic leadership style — one that inspires trust, motivates action, and earns genuine respect. Instead of relying on authority or position, participants will learn how to lead through influence, self-awareness, clear communication, and emotional intelligence. Through real-world examples, interactive exercises, and personal reflection, this course equips leaders with the mindset and skills to become the kind of leader people choose to follow — not because they have to, but because they want to.



GHATGP FOR NON-TECH STAFF

A STEP-BY-STEP GUIDE TO AI PRODUCTIVITY

This course equips non-technical staff with the practical know-how to harness ChatGPT for everyday tasks—writing emails, generating reports, brainstorming ideas, and more. With easy, step-by-step guidance, your team will learn how to work smarter, save time, and increase efficiency using Al tools. Turn your workforce into a future-ready team that leverages technology with confidence—no coding required.



MASTER E-INVOICE IN1DAY

ROLES, RISKS & REAL SOLUTIONS
FOR EVERY DEPARTMENT AND
MYINVOIS SYSTEM NAVIGATION
ESSENTIALS TO AVOID PENALTIES

THIS ONE-DAY INTENSIVE COURSE IS DESIGNED TO HELP COMPANIES FULLY MASTER THE E-INVOICE PROCESS BY ALIGNING EVERY DEPARTMENT — FROM ADMIN, SALES, AND PURCHASING TO FINANCE — FOR SMOOTH AND ACCURATE SUBMISSION. PARTICIPANTS WILL LEARN HOW TO NAVIGATE THE MYINVOIS SYSTEM WITH CONFIDENCE, UNDERSTAND EACH DEPARTMENT'S CRITICAL ROLE, AND IMPLEMENT PRACTICAL WORKFLOWS THAT PREVENT COSTLY ERRORS AND LHDN PENALTIES. WITH HANDS-ON GUIDANCE AND REAL-CASE INSIGHTS, THIS COURSE EQUIPS YOUR TEAM TO ACHIEVE FULL COMPLIANCE AND OPERATIONAL EFFICIENCY IN JUST ONE DAY.







SALES PSYCHOLOGY 101

Psychology of Buying Behavior & Emotional Intelligence in Sales

THIS COURSE DIVES INTO THE PSYCHOLOGICAL TRIGGERS
BEHIND BUYING DECISIONS AND TEACHES YOUR TEAM HOW
TO APPLY EMOTIONAL INTELLIGENCE IN EVERY SALES
INTERACTION. BY UNDERSTANDING CUSTOMER
MOTIVATIONS, EMOTIONS, AND BEHAVIOR PATTERNS, YOUR
SALES FORCE WILL CONNECT MORE DEEPLY, INFLUENCE
MORE EFFECTIVELY, AND CLOSE DEALS WITH CONFIDENCE.
EQUIP YOUR TEAM WITH THE PSYCHOLOGICAL EDGE THAT
TURNS GOOD SALESPEOPLE INTO EXCEPTIONAL ONES.

SALES

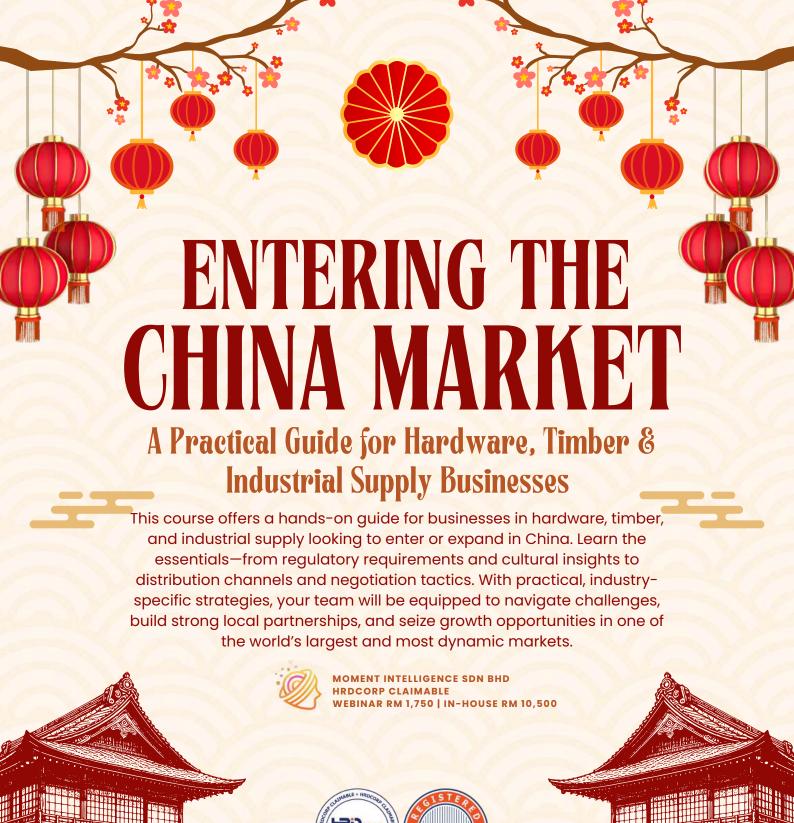


SKILLS

MOMENT INTELLIGENCE SDN BHD HRDCORP CLAIMABLE WEBINAR RM 1,750 | IN-HOUSE RM 10,500















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EXTREMELY DIFFICULT CLIENTS & THEIR COMPLAINTS

turn them into your loyal clients!

Improve Customer Satisfaction

Learn to handle complaints with professionalism and empathy.

Turn Challenges into Opportunities

Transform unhappy clients into loyal customers with effective solutions.

Enhance Conflict Resolution Skills

Master techniques to defuse tense situations and maintain positive relationships.

Build a Positive Brand Image

Strengthen your company's reputation by delivering exceptional customer service.

Increase Client Retention

Foster trust and loyalty by consistently exceeding client expectations.



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YOU ARE INVITED TO OUR

BOOST PROSPERITY & HEALTH

STRATEGIC OFFICE LAYOUT WITH FENG SHUI

This course offers a practical, science-based approach to Feng Shui, focusing on how office layout, design, and energy flow can significantly impact both financial success and employee wellbeing. Through real-life corporate case studies and hands-on guidance, participants will learn how to strategically position workspaces, improve air and light quality, and activate prosperity and health zones to create a thriving, harmonious, and productive office environment — without involving any religious or superstitious elements.

